42 month Transition Letter for Family Child Care

Date: __________

Dear Parent/Guardian,

Your child, _________________________, will be turning 4 years old in about six months. Your child can remain in the Early Head Start program until he/she turns 4 years of age. Your child can remain at ________________ or can transfer to another educational setting of your choosing. If you would like your child to transfer, please see me and I can assist you with that process.

Once your child transitions out of the EHS program, you will be responsible for your Home Providers weekly rate if not eligible for PFCC.

We look forward to communicating with you about your child’s progress in our program as well as helping you make the best decision for you and your family before transitioning out of Early Head Start.

If you have any questions, please ask your Provider or your Family Advocate.

Sincerely,

Family Advocate Name
Title
Phone Number